

Report To: Corporate Governance Committee

Date of Meeting: 11 July 2018

Lead Member / Officer: Lisa Lovegrove – Chief Internal Auditor

Report Author: Lisa Lovegrove – Chief Internal Auditor

Title: Internal Audit of Health & Safety in Schools

1. What is the report about?
This report (appendix attached) provides details of a recent Internal Audit report on Health & Safety in School that received a 'Low' Assurance rating.
2. What is the reason for making this report?
Corporate Governance Committee has agreed that it will receive and discuss all Internal Audit reports receiving a 'Low' Assurance rating so that they can discuss the outcome and receive assurance that improvements will be made.
3. What are the Recommendations?
The Committee comments on the report and decides whether it requires any further update reports on progress with the improvement action plan.
4. Report details
The full Internal Audit report is included as Appendix 1.

The review of Health and Safety in Schools covered: policies & procedures, risk assessment in schools, training and awareness, accident and incident reporting and reactive reporting. Our review concludes that given the nature of the issues identified and the potential impact of any adverse consequences, we give a 'low' assurance rating overall.

We received a positive response to our review and action is already underway to address some of the issues we raise.
5. How does the decision contribute to the Corporate Priorities?
Not applicable - there is no decision required with this report.
6. What will it cost and how will it affect other services?
Not applicable - there is no decision required with this report.
7. What are the main conclusions of the Well-being Impact Assessment?
Not applicable – there is no decision of proposal for change associated with this report.
8. What consultations have been carried out with Scrutiny and others?
Not applicable - there is no decision required with this report.
9. Chief Finance Officer Statement

Not applicable - there is no decision required with this report.

10. What risks are there and is there anything we can do to reduce them?
The work of internal audit gives assurance to the council on the adequacy and effectiveness of controls in place to manage and mitigate risks. Internal Audit will follow up the agreed actions to ensure that necessary improvements are undertaken to reduce the risks identified. Corporate Governance Committee may request update reports to monitor progress with the implementation of the improvement action plan.
11. Power to make the Decision
Not applicable - there is no decision required with this report.